

Adding or Updating a Medicaid Provider

Medicaid banking information (e.g., EFT details) is available in the OAKS Financial system; all other Medicaid Provider information (e.g., demographic information and provider type) is only available in MITS.

Use this procedure to review Medicaid provider information and add Medicaid provider EFT information into OAKS FIN.

Adding or Updating Medicaid Provider EFT Information



OAKS FIN > Suppliers > Supplier Information > Maintain > Maintain EFT Vendors

• Provider ID

2. If updating an existing record, click the [Add a new row](#) icon in the **Banking Information** section.
3. Update the [Status](#) to "Active."
4. Enter or update the OAKS FIN **Provider** Name in the [Vendor Name](#) field.



When entering a provider name into the Maintain side of OAKS FIN the name must be entered exactly how it appears in MITS.

5. Select the [Bank Account Type](#) from the dropdown.
6. Enter or update the [Bank Account](#) from the application form.



Next steps - [Updating the Supplier Operations Tracker](#)